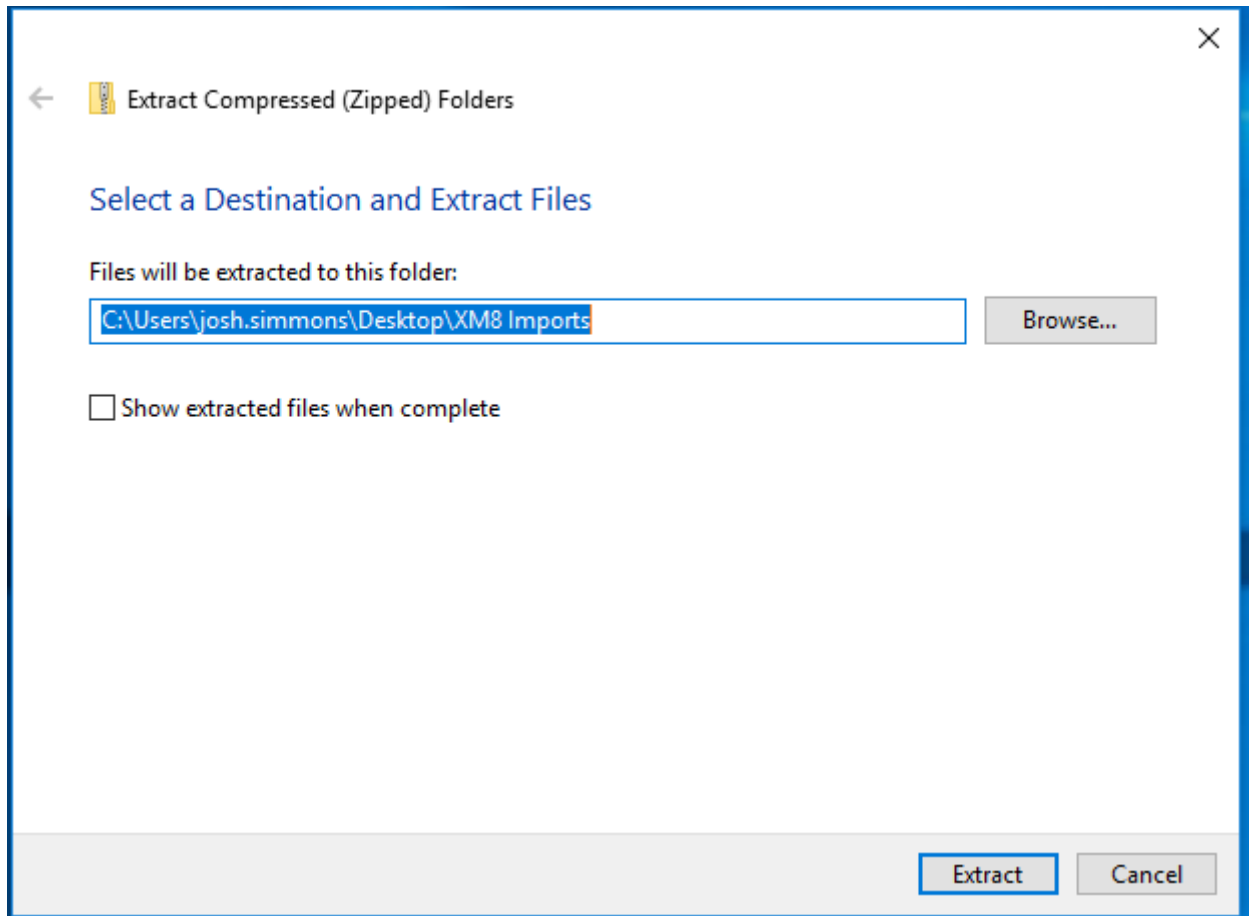


Please see below and make sure this gets done.

How to data transfer into your XM8:

1. Drag the attached zipped file onto your desktop.
2. Right click and extract the file.



3. Click extract.
4. You should have a new folder created on your desktop.
5. Open Xactimate.
6. Go to Xactimate tab > Tools > Data Transfer

Xactimate Control Center Projects Price List Project Management

Create New Project  
Options  
**Tools**  
Help  
Exit

### Tools

#### XactAnalysis

- [Register...](#)
- [Connect...](#)
- [Request Data...](#)
- [XactAnalysis Updates...](#)
- [XactAnalysis Configuration...](#)

#### Modules

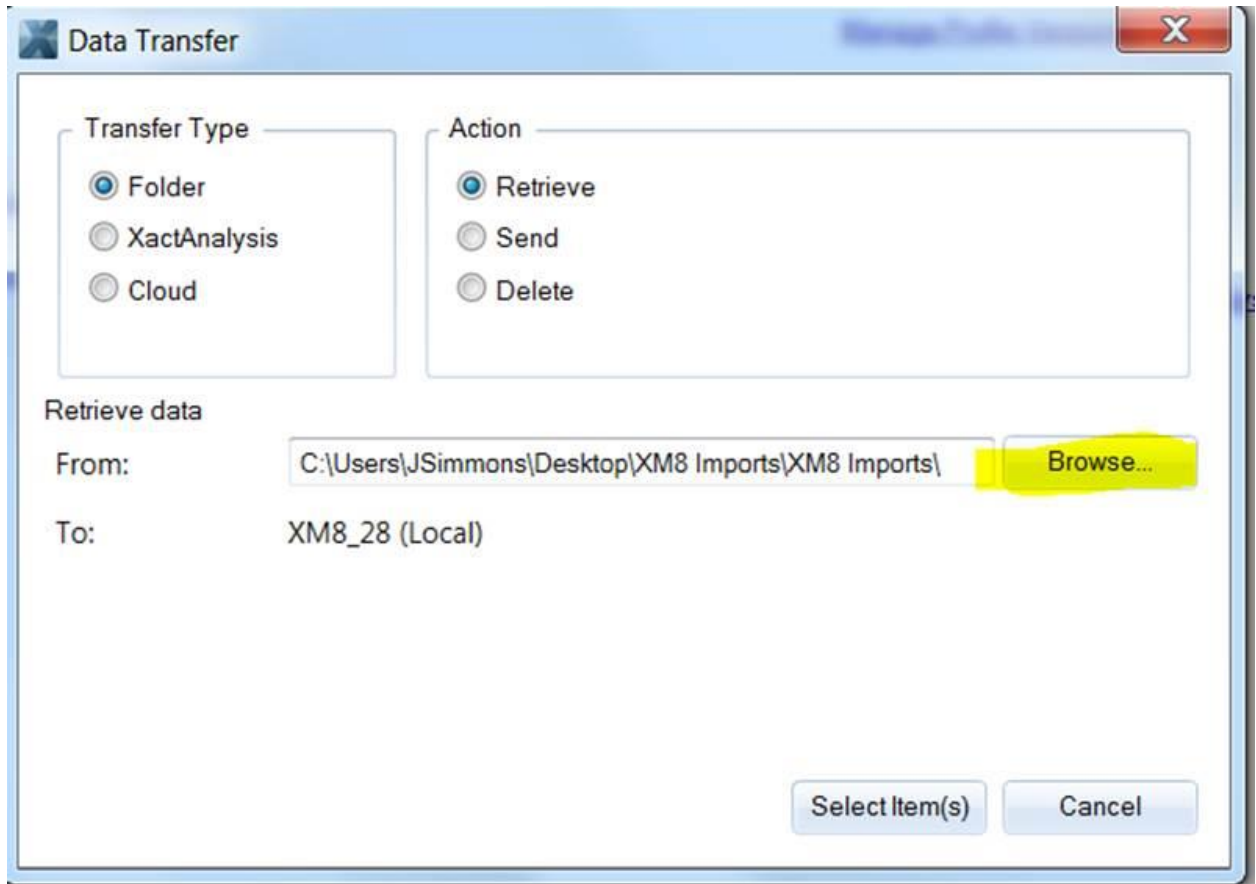
- [Report Editor...](#)
- [Tokens](#)
- [Activity Calendar](#)

#### Services

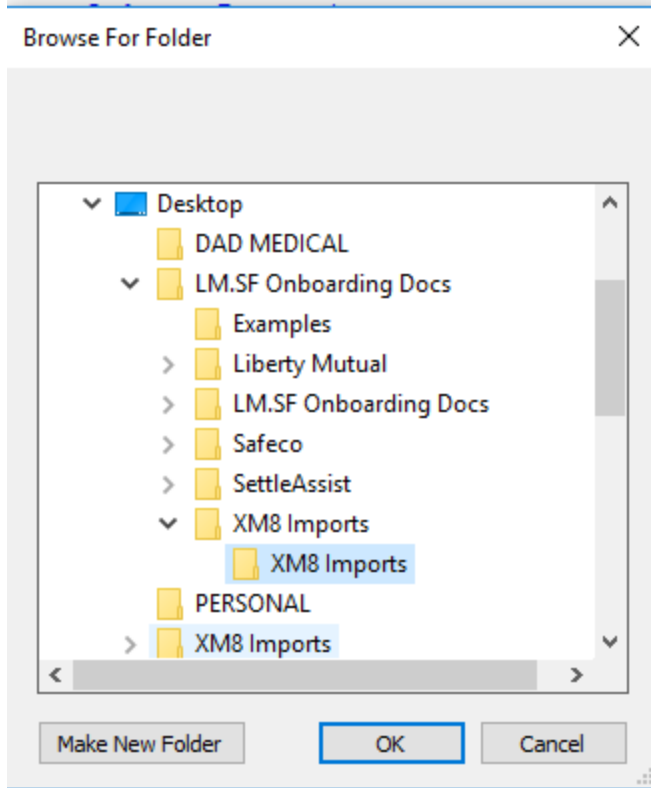
- [Install New Profiles...](#)
- [Manage Profile Versions...](#)
- [Feedback](#)
- [Configuration Recommendations](#)
- [Request price list\(s\) from XactAnalysis](#)
- [Data Transfer](#)**
- [Data Transfer Backup...](#)
- [Backup/Restore...](#)
- [Scheduler...](#)
- [Export Deleted Project Log](#)
- [Modify Line Item Tags...](#)
- [Change Password...](#)
- [Modify Signature](#)
- [Login as Admin...](#)
- [Reset Window Positions](#)
- [Upload Projects](#)

Xactware ID: JSimmons@cl-na.com Language: English (United States)

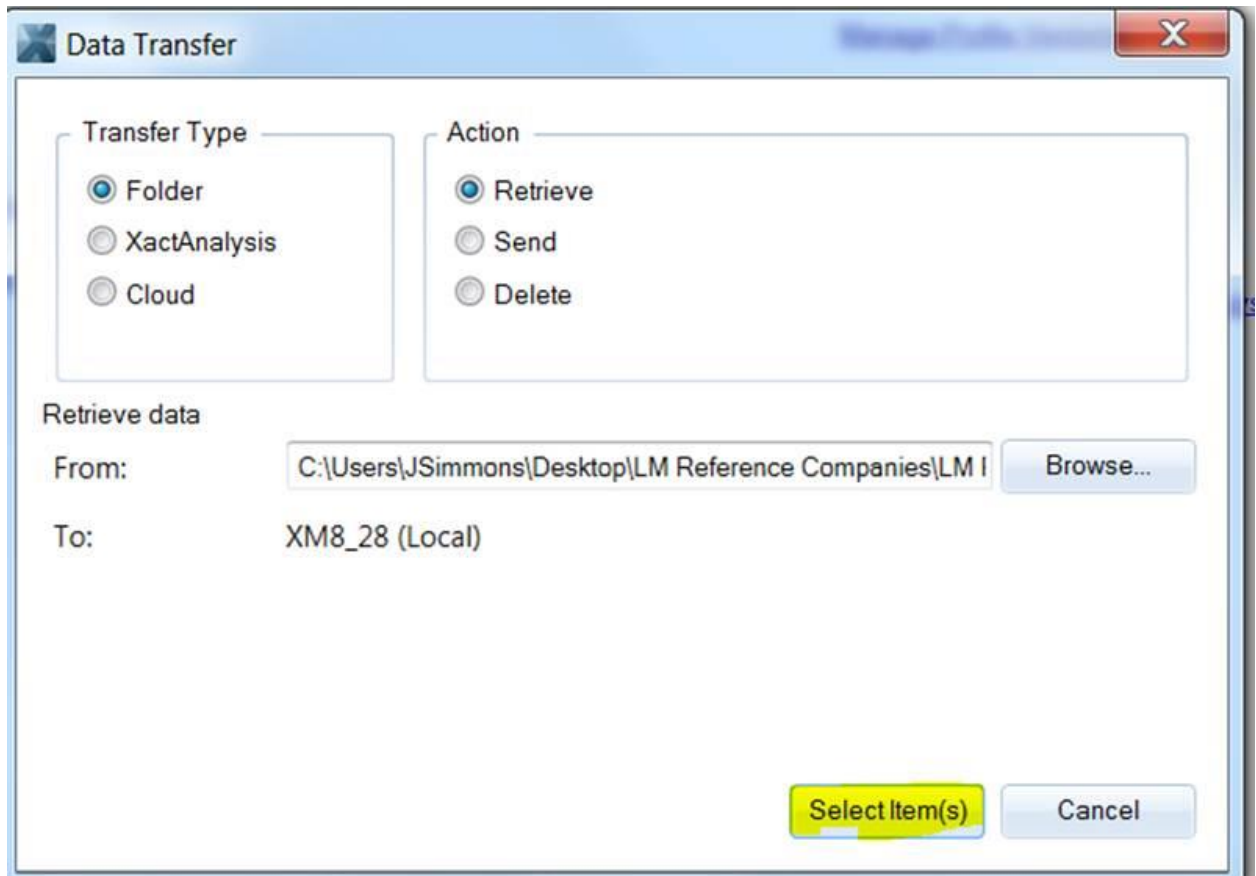
7. Click Browse.



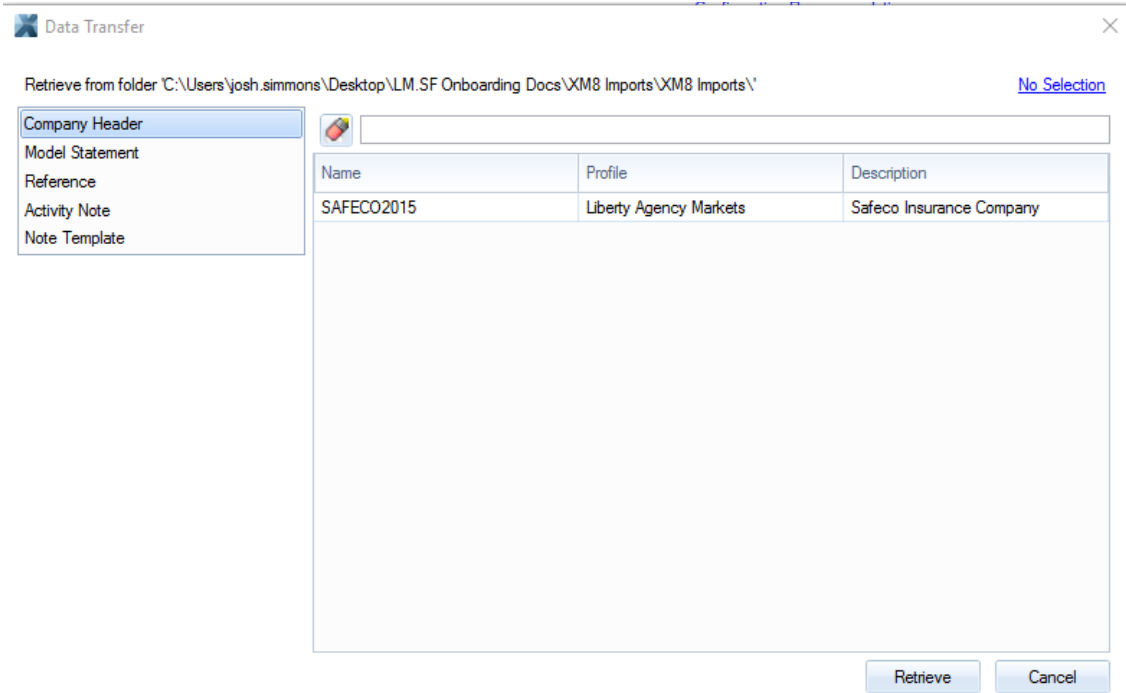
8. Find the XM8 Imports folder – it should be saved to your desktop.



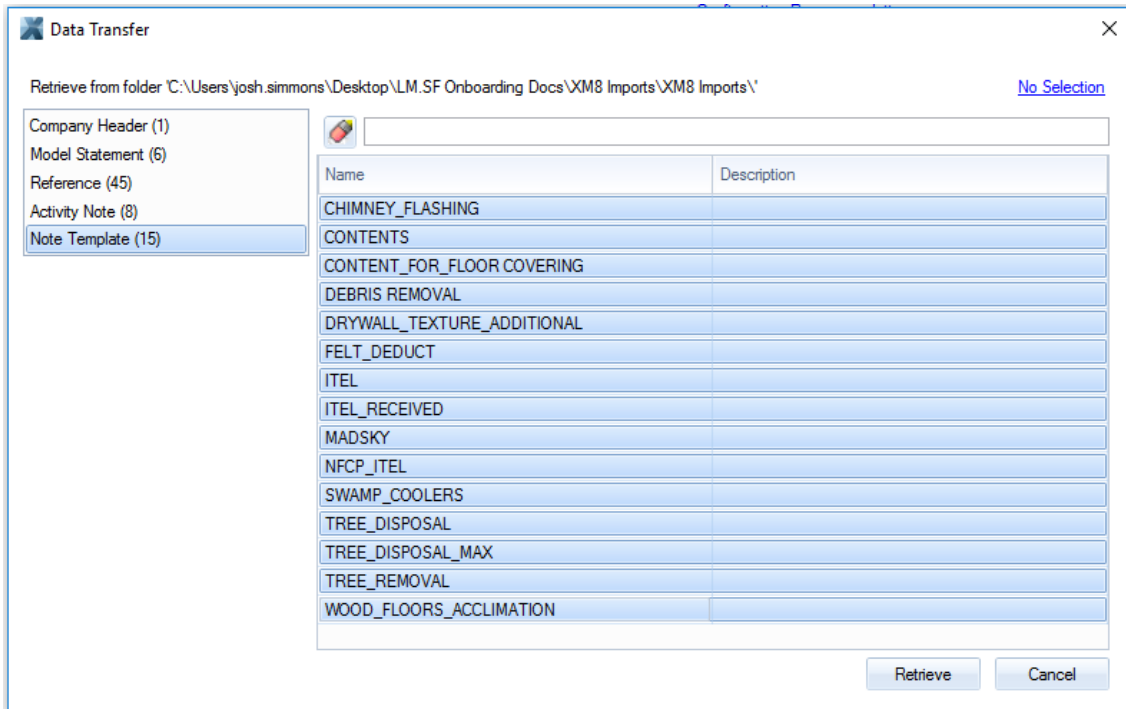
9. Click OK.
10. Click Select Items



11. Click each category on the right (Company Headers, Model Statements, Reference, Activity Notes, and Note Template. ) Then use shift+click to highlight each template.



12. Should look like this once you have highlighted everything:



13. Click Retrieve.

14. You should now have everything added to your XM8.